



**PSYCHIATRIC NURSE PRACTITIONER/
PHYSICIAN ASSISTANT
(SPECIAL ASSISTANT)**

Are you passionate about providing mental health services to seniors? If making a positive impact on someone's life sounds rewarding to you, apply today!



This position will remain open until filled. Interested candidates are encouraged to apply immediately.

THE POSITION

The Special Assistant (Psychiatric Nurse Practitioner/Physician Assistant) will be responsible for making home visits to assess and diagnose the mental health of referred seniors living in the Tri-City area of Fremont, Newark and Union City. The purpose of the assessment will be to collect information about psychiatric history and mental health issues, to assess the patient's current health status and to work with a multi-disciplinary team (MDT) and the client to develop an appropriate treatment plan. The Special Assistant (Psychiatric Nurse Practitioner/Physician Assistant) will monitor the use of psychotropic medications through periodic home visits and will communicate regularly with the psychiatrist and counselor concerning medication side effects and/or interactions along with ongoing health concerns. In addition, the incumbent will develop a treatment plan in consultation with a multi-disciplinary mobile mental health team.

This is a temporary assignment which receives funding from the Alameda County Behavioral Health Services Department. The position is part-time, working 15 - 20 hours per week.

EXAMPLES OF RESPONSIBILITIES

- Serve as an active member of a MDT of mental health and other professionals serving clients enrolled in the Mobile Mental Health Unit, and attend weekly care planning meetings coordinated by the clinical supervisor.
- Make a home visit within 24 hours of referral to seniors to assess the individual's health and mental health status and collect information about the person's health and mental health history.
- Determine psychiatric diagnosis, prescribe appropriate medications under the psychiatrist's supervision, complete an initial treatment plan with the MDT within one week of referral, and monitor treatment on an ongoing basis. Review each treatment plan monthly with the MDT.
- Consult as needed with the program psychiatrist, counselor and clinical supervisor.
- After the initial assessment, make at a minimum, bi-monthly home visits to each enrolled patient to monitor treatment progress with regard to health issues and to assess medication effectiveness and side effects, and report changes to the MDT.
- Complete a reassessment of each client's needs at least once a year or as needed.
- Participate in all quality assurance and peer review processes established to insure quality programming.
- Interact with psychiatric inpatient facilities in finding a bed for clients in need of hospitalization and assist discharge planning staff in preparing a plan for discharge to the community.
- Complete paperwork (including billing paperwork) within the required time frame.
- Be available for crisis intervention as needed.

THE IDEAL CANDIDATE FOR THIS JOB WILL TYPICALLY HAVE:

The Human Services Department is searching for an effective team player who is able to multi-task in a fast-paced work environment. The Special Assistant (Psychiatric Nurse Practitioner/Physician Assistant) must demonstrate the ability to communicate effectively orally and in writing, while comfortably working in a



diverse environment.

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for satisfactory job performance would be qualifying. A typical way to obtain the required knowledge and skills:

- Completion of accredited Bachelor's of Science in Nursing and Nurse Practitioner Academic Program with "NP Certification" or completion of accredited Master's of Science in Nursing directly related to community mental health nursing and possession of a "Psychiatric/Mental Health Nurse Certification" or equivalent and/or possession of a Physician Assistant Certification.
- Licensed to practice nursing or physician assistant in California.
- Experienced as a geriatric nurse practitioner/geriatric physician assistant.
- At least 3 years experience working with persons suffering from serious mental illness.
- Qualified to bill Medicare, Medi-Cal and private insurance.
- Possession of a valid Class C California Driver's License

COMPENSATION

The hourly rate for this position is \$50 - \$60 per hour, depending on qualifications. There are no benefits for this temporary assignment.

SELECTION PROCESS

The process may include individual and/or panel interviews, written exam, fingerprint check, or other related components. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to participate in the process.

READY TO APPLY?

To be considered for this position, apply online by submitting a completed City application and resume

Tentative Recruitment Schedule

First Review of Applications: Continuous

Hire: TBD

Panel Interviews: TBD

through our online application system: www.fremont.gov/tempjobs.

Reasonable Accommodation

Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise Human Resources of any special needs a minimum of 5 days in advance of the selection process by calling (510) 494-4660. **The City of Fremont is an Equal Opportunity Employer.**

HUMAN RESOURCES DEPARTMENT

City of Fremont

3300 Capitol Avenue, Building B

Fremont, CA 94538

